



Learning &
Organization
Development
—
at UCSF

Engagement Ambassador Summit

Action Planning Check In

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August 23, 2023

Agenda

- Where We Are
- Where Teams Are
- Breakout & Debrief
- Next Steps

Where We Are

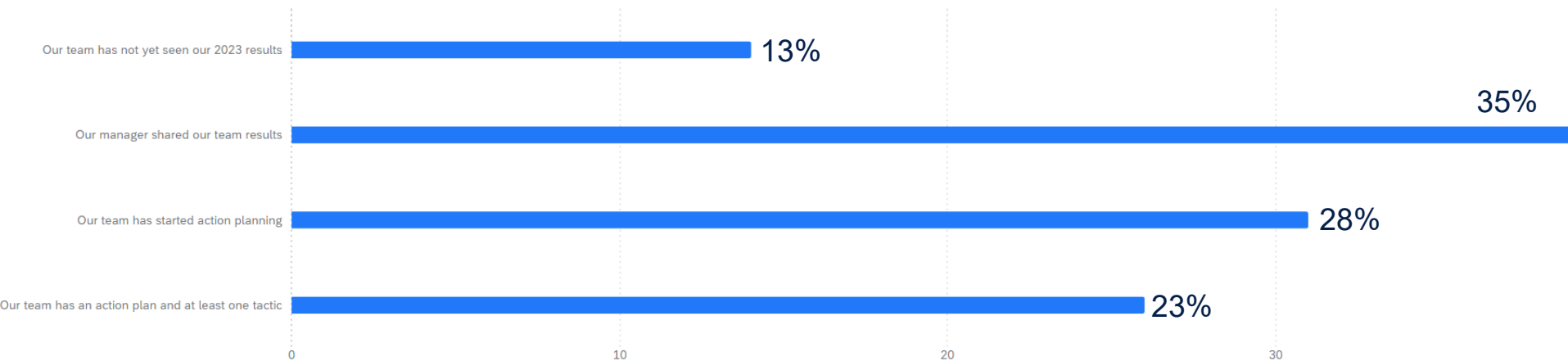
- Year-round focus on engagement
- In action planning phase
- New goal for all UCSF teams
- Input from this summit last year incorporated into this year's program
 - Invited managers to action planning summit
 - Added examples of action plans

UCSF's First Org-Wide Engagement Goal

- Chancellor's Cabinet has set the goal of every team led by a M1 manager or higher having:
 - An action plan
 - With at least one tactic
 - In HR Umbrella by 10/1/23
 - Completed at least one tactic by 3/1/24

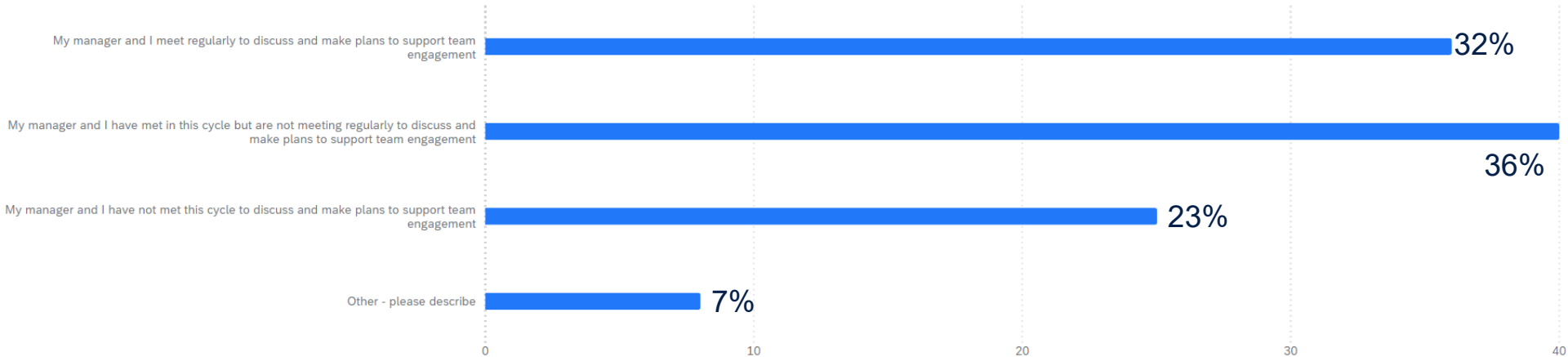
Where Teams Are

Where is your team in the Engagement Action Planning Process? 110 ⓘ



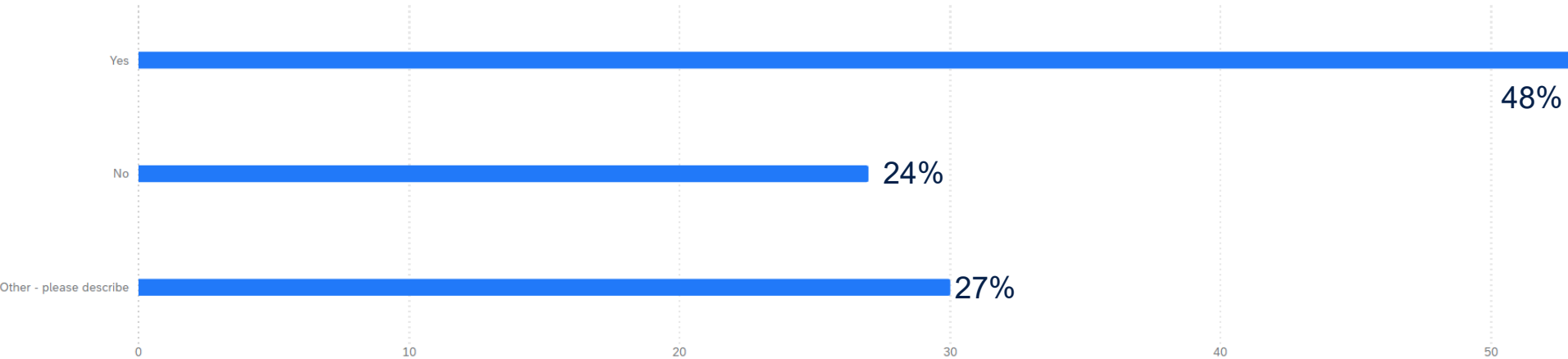
How Ambassadors & Managers Partner

How are you and your manager(s) partnering in this year's engagement cycle? 109 ⓘ



Action Planning Guide

Is your team using the Action Planning Guide for Managers? 110 ⓘ



Where Ambassadors Are

- Desire for more clarity and involvement in taking the lead on action planning
- Some unsure if their team is using [Action Planning Guide](#)
- Some teams feel like the only things that need improvement are out of the team's control

Where Ambassadors Are, cont.

- Small teams have reporting limitations
- Can't access survey reports
- Hard to facilitate activities over Zoom
- Work environment is an area of interest for targeted office hours and resources

Breakout Discussions

- Explore the questions in small groups
- Designate a note taker, timekeeper and spokesperson
- Send notes to LearningAndDevelopment@ucsf.edu

Next Steps

L&OD

- Post today's presentation and recording on Ambassadors' Engagement Resources by Friday
- Review today's feedback and share the summary with Ambassadors by September 15

Notetakers

- Email your notes to us by the end of the week

Next Steps

Ambassadors

- Connect with your manager on [action planning](#) – wherever team is in process
 - Team hasn't seen results? Prioritize getting that done
 - Team hasn't set an action plan? Prioritize setting a plan before Oct. 1
 - Team has an action plan? Check in on tactics on progress
- Questions? Join L&OD for Ambassador Office Hours on
 - Aug. 30, Sep. 6, Sep. 21, all times 12:35-1p
 - Calendar invites coming this week

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